

## **MANUAL (iv)**

### **NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTION**

1. Monthly meetings are held to get acquainted with the functions carried out at the Excise Stations, distilleries, breweries, wineries and check posts.
2. Targets are fixed to the Taluka Offices and distilleries, breweries and wineries in order to monitor the revenue collection.
3. Surprise inspections are carried out at the taluka level and also at the distilleries, breweries and wineries.