

MANUAL NO. viii

A STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVISE, AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES, AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC.

The Toddy Tappers Welfare Fund Board has been constituted with the following members:-

- (i) Chairman of the Board as appointed by the Government
- (ii) Four official members as appointed by the Government as indicated below:-
 - (a) a representative from the Finance Department
 - (b) the Commissioner of Excise who shall be the Member Secretary of the Board
 - (c) one representative from the Directorate of Social Welfare
 - (d) a medical officer preferably an Orthopedic Surgeon from the Goa Medical College or Directorate of Health Services
- (iii) Three non-official members appointed by the Government as indicated below:-
 - (a) a M.L.A.
 - (b) two representatives of the registered and recognized Toddy Tappers Association.

Term of the office of the Board:- The term of the non-official members of the Board shall be for two years and the terms of the official members shall be continuing:

Provided that the Government shall have the right to appoint any person on the board at any time in substitution of any other member or/and to fill a vacancy.

Meetings- The Board shall meet at least once in a month or at convenient intervals to dispose off the matters entrusted to the Board.

Quorum – No business shall be transacted at a meeting of the Board unless at least three members are present.

Decisions – All the decisions taken in the meeting of the Board shall be passed by majority of the members present and voting and shall be

